

Participants:

Nor Abd Hamid, Brian Bales, Angela Harding, David Hempen, Randy Novak, Laurie Walkner

<p>Public Information Officer (PIO)/Joint Information Center (JIC) and National Incident Management System (NIMS)/Incident Command System (ICS) Toolkits</p>	<p>Discussion Items:</p> <ul style="list-style-type: none">- Handouts of the latest training and resources lists provided for toolkits.- When you open the introductory pages of the toolkits, there are already opening paragraphs describing the toolkits.- Hempen mentioned that Iowa Homeland Security and Emergency Management (HSEMD) will be reviewing courses internally in relation to the NIMS 5 Year Training Plan. <p>Action Items:</p> <ul style="list-style-type: none">- Walkner relayed that a continuing education placeholder will be added for trainings in the toolkits.- Toolkits will be shown at full EdTrAC meeting on December 18th.- Hempen suggested that a key or legend be added to identify course format images, at the bottom on the drop down lists of courses, on the left hand side of page of toolkits.- Novak will send Harding resources for the ICS/NIMS toolkits.- Upper Midwest Center for Public Health Preparedness (UMCPHP) staff to submit toolkits to U.S. Department of Homeland Security, Federal Emergency Management Agency's (FEMA's) Lessons Learned Information Sharing (LLIS) web-site as resources.- Walkner mentioned that something came out from agriculture on lessons learned regarding sheltering animals that can be added to shelter management toolkit.- Course prerequisites should be included in toolkits if available, especially the ICS 100 or 100A (Novak mentioned these two courses need to be merged) and IS700 or equivalent where appropriate. Hempen can assist and Novak will send with other
---	--

	<p>updates for ICS/NIMS toolkits.</p> <ul style="list-style-type: none"> - Novak will also send a new course for command and general staff in regards to training for Incident Management Teams (IMTs) - New items added to the toolkits should be flagged as they go online. - For the ICS/NIMS toolkits the NIMS 5 year training plan, IS701, 703, 704, 705, 706 all need to be added. Course 702 is in PIO toolkit but needs to be added to ICS/NIMS. Novak will send information. - Discussed identifying training for elected officials. Hempen will see if there is a ICS/NIMS course specific to elected officials available through the FEMA Emergency Management Institute (EMI)
<p>Planning for full EdTrAC meeting on 12-18-2008</p>	<p>Discussion Items:</p> <ul style="list-style-type: none"> - Bales brought up discussion around EdTrAC and its potential relation to policy on ICS/NIMS. More specifically, policy on preparedness and response for events across state borders and how this may tie into training. - Novak asked about HSEMD's ICS/NIMS policies and how they might tie into toolkits. - Hempen relayed that HSEMD has policies regarding deployment, but beyond that team, leadership makes the decisions. - Hempen also reported that executive decision making at the state level depends on the type of disaster, i.e. who initiates process. - Novak brought up sheltering policies and wondered if these come out of the state emergency plan. - Hempen reported that a new plan is due out in January, ESF4 format, that will have an annex on sheltering. EMI will have training for the annexes. <p>Action Items:</p> <ul style="list-style-type: none"> - UMCPHP will invite Jami Haberl with Safeguard Iowa Partnership to present an overview of their work at EdTrAC meeting. - Walkner discussed the potential for further

	<p>collaboration with Safeguard and that they may be interested in toolkits.</p> <ul style="list-style-type: none">- Hempen will check with David Miller and see if he can attend next meeting in regards to strategic planning.- UMCPHP staff to check to see if Mary Jones or Rebecca Curtis can attend from the Iowa Department of Public Health.- At the next meeting, each co-chair agency can review their goals for the next year to see where alignment occurs.- Walkner suggested inviting Dr. Glenda Dvorak from Iowa State University to meeting to provide an update on the veterinary conference.- Harding reported that Nancy Brady with the Iowa Law Enforcement Academy asked to have some time on the agenda to discuss funding of a new communications training program.- Hempen can give an update on the document that Rebuild Iowa published regarding the floods.- Nor will make updates, complete toolkits, and demo them at meeting.
--	--