

Plan of Study Waiver/Credit Request

- 1) Please submit all requests by email to **Melissa-Fitzgerald@uiowa.edu**
 - 2) The plan of study committee will review requests once a semester before registration begins.
 - 3) If your request is received after that meeting, it will be considered in the following semester.
 - 4) You and your advisor will be notified after the committee meeting if your request was approved.
 - 5) Please type all submissions. If supporting documents are not in English, please translate into English.
 - 6) Incomplete Requests will not be reviewed by the committee.
 - 7) A separate form will need to be filled out and submitted for **each** request. **Red boxes indicate Required**
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Date of Request:

Student Name:

Student ID#:

Student Degree Program:

Anticipated Graduation Date (Month and Year Format):

Emphasis Area (if applicable):

Faculty Advisor:

U of I Epidemiology Course Name and/or Number:

Request for: Waiver Credit

Reason for Student Request (describe in detail why you feel your request should be approved):

(please see page 2)

If asking for a waiver or credit based on a previous course, please include the following information:

Previous Institution:

Previous Degree Program of Enrollment: Undergraduate Graduate Non-Degree

Semester/Year the course was taken:

Earned Course Grade:

Method of Evaluation (check all that apply): Tests Papers Presentations

Other:

Course Name and Number:

Course Description:

Please provide attachment(s) if applicable:

CV/Resume

Previous Course Syllabus

Transcript (showing grade earned)

Student Advisor Approved Plan of Study

Other (please explain below)