

**Request for Transfer Credits**

**The University of Iowa  
Master of Public Health Program**

**The requirements for requesting transfer credits are:**

- The transfer course must be a graduate level course taken for a grade.
- The transfer course must have been taken in a graduate or professional program at an accredited institution.
- This completed Request for Transfer Credit form and the transfer course syllabus(i) or final examination, must be received in the Educational Advisor's office before the student registers for the semester in which the course(s) will normally be taken.
- The Educational Advisor will seek appropriate instructor and advisor approval and will notify the student once a decision has been made.
- Students must submit official transcripts to the Office of Admissions, 107 Calvin Hall. Transcripts will be evaluated and approved for transfer credit there prior to final approval.

Please fill in the information below:

**Your Name** \_\_\_\_\_

**Title/course numbers of UI course(s) for which transfer credit is requested** \_\_\_\_\_

\_\_\_\_\_

**Title/course number of equivalent course work taken elsewhere** \_\_\_\_\_

\_\_\_\_\_

No. of credit hours earned \_\_\_\_\_ Grades Earned: \_\_\_\_\_

Name and address of the institution where the equivalent course work was taken: \_\_\_\_\_

\_\_\_\_\_

**Please attach a copy of the substitute course(s) syllabus(i) to this form and mail it to**

**Lexie Just  
Educational Advisor, MPH Program  
The College of Public Health  
200 Hawkins Drive, E172 GH  
Iowa City, Iowa 52242**

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*For departmental/program use only:*

Date request and substitute course(s) syllabus(i) received in the Program office \_\_\_\_\_

Instructor's approval (please sign and date) \_\_\_\_\_

Advisor's approval (please sign and date) \_\_\_\_\_