

General Updates

- Alyson - Christmas Sweater Event
 - Gift cards as prizes
 - Issue comes up with it being seen as a cash prize from the school
 - Gift card amount would have to be paid back on student's U-Bill if student has taken out all of the loans offered to them
 - If this is not an issue, student that wins will receive an email of a digital card
 - If it is, we can get student something from the bookstore
 - For future, if prizes are given out, it is best if they are freebies or from bookstore, etc.
 - Donations
 - Backyard Abundance will be recipient
 - <http://www.backyardabundance.org/>
 - Can receive cash donations, Alyson will collect and give to the organization
- Shannon -Blood Drive
 - Went very well, exceeded goal of donor number
 - Likely to continue as an event we put on (in spring and potentially beyond)
- Katie – Stress Relief Week
 - Hard time getting in contact with contact doing potential presentation on stress
 - May be best to leave this out and instead focus on information/flyers people can pick up quickly and be on their way
 - Coloring books and stress balls available
 - Will place around the 2nd floor
 - Dogs Visiting (12/11)
 - Ian's dogs (2) best in the morning (~10a-12p)
 - Brian's dogs in the afternoon (~1:30p)
 - Lunch
 - Done in between dog visits
 - Will be a soup bar, mac and cheese a possibility too
 - Bubble wrap
 - Best during lunch time?
 - Plan to send out a flyer/notification of schedule of things for this week, the resources available
- Amanda - Bubble Soccer, Trivia
 - Bubble Soccer
 - Can be \$464 potentially (for a Des Moines based company)
 - Trivia at Mellow Mushroom
 - Seems like a simple event to plan

- Can let them know a day ahead of day of how many we're expecting, and have tables set aside
- Meet with Dean (12/13)
 - Still will be on this day
 - Lexie will look into moving it up to 8:30a

Future Plans

- Spring Meetings
 - Tentative meeting time: Mondays sometime between 9a and 1p
 - Look for emails over break to get this nailed down as schedules are solidified
 - Potentially set aside another day the first week of classes for first meeting
 - Plan for a 2-hr meeting or so
 - Goals/Agenda points of meeting
 - Preliminary discussion of spring formal
 - Updating website
 - Board contract/agreement
 - Elections
- Early thoughts on future goals
 - Update website
 - Include a comment box, archive of minutes for everyone to see
 - Board Contract
 - Have set bylaws, statement of roles, transition of roles through year, consequences of failure to meet responsibilities for everyone to be aware of and agree to make transitions smoother and expectations clear
 - Board nominations and elections
 - Notice on election in January with start of class
 - Have the new board use the first semester to get accustomed to general department representative position, then transition into more formal board roles after summer