

## CPHSA Meeting: January 26th 2018

### Semester Events

- Professional
  - Catherine
    - March 7 (confirmed date) for graduate college's cover letter & resume workshop
      - Will give event title
    - April 30 (?) for event surrounding networking and/or some additional development (job search?)
      - There are other open dates, earlier may be better
    - Potential event idea – how to give a job talk (for those interested in academia)
      - Possible format – panel of professors/students that have already gone through the process
      - Maybe do a general interview format for event, then include a section on a job talk to make it more accessible
  - Javi – conflict resolution April 4<sup>th</sup> (potential)
    - Ombudsperson will do presentation
  - Alumni Mentoring Network
    - Lexie will have meeting with Tara McKee and Tonya to get begin process
- Social
  - Movie showing/ collaboration with CBHSA
  - Amanda - Mellow Mushroom Trivia 2/21
    - Best to send out an initial email to get idea of number, then contact Mellow
      - Ask for people to give the name of a partner, then we will make teams
  - Bubble Soccer – aim for a date close to exams
    - Amanda will reach out to CPH student orgs for potential collaboration
    - Things to figure out from company
      - Price (pay for travel as well?)
      - Numbers per team
      - Days that may be available
  - Spring Formal
    - Potential dates: April Saturdays (April 14 top choice)
    - Amanda will contact Big Grove to get idea or price to reserve area, food pricing, availability
      - Estimate ~75 people
- Service
  - Blood Drive
    - Shannon will message to look for open dates
  - Continue to brainstorm events
    - Habitat for Humanity
    - Grow Johnson County

### -Updates to website

- Comment box now on website
  - Students can leave a message on website that will go directly to email
    - Javi can check and respond/keep track of comments
  - Meeting Minutes can now be posted to website
    - Alyson will maintain uploads

### Board contract/agreement

- **General Format**
  - Purpose – done
    - Hold types of events (social, service, professional development)
  - Membership Definition - Catherine
  - Officer position description and duties – all do our own positions
  - Advisor responsibilities - Catherine
  - Meeting Schedule - Amanda
  - Deliverables – Javi
  - Decorum – Alyson
    - "Representing the University, held to university's code, etc."
    - Additional expectations
  - Elections- Javi
    - Transition to roles
  - Finances – Alyson
    - Nothing specific
  - Agreement/signature-Alyson
    - Will be reviewed every year, subject to change
- **Goal: Have 1<sup>st</sup> draft done by next Friday, final draft by the end of elections**

### **Elections for Incoming Board**

- **Each board member will send an email out to their respective departments for nominees**
  - Initial email calling for nominations 2/5
  - Give students a week to nominate
  - Election email will occur 2/12
    - End election before the end of the week
- **At large election will occur in separate email**
  - Initial email (to all graduate students) will go out after board members are elected

### **Other**

- **Intro email**
  - Javi will draft
    - Welcome back
    - Give updates to website (link)
    - Brief heads up of election
    - Share info on Global Health Case Competition if not too lengthy
- **Board meetings: every other Friday 9a-10a**
- **Global Health Case Competition**
  - Send out notice of event in intro email or separate email soon
- **Alumni Council meeting April 19 8:15-12:30p**
  - Would like to have at least one board member stay for the whole meeting
    - General presentation on what we have done this year
    - Can attend in shifts if needed
- **GPSG – Met with Grant Jerkovich**
  - **Goals: form a relationship with CPH, and colleges/student organizations west of river**
    - Have 2 delegates from CPHSA on GPSG
  - **Typically, if a student organization were to receive funding and be represented by GPSG, the organization needs to be recognized by the University (CPHSA is not)**
    - Grant will look into if this is a requirement
    - Lexie will check the rules and requirements of being a recognized student organization

