

# Plan of Study Waiver/Credit Request

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- 1) Please submit all requests by email to **megan-riley@uiowa.edu**.
  - 2) The plan of study committee will review requests once a semester before registration begins.
  - 3) If your request is received after that meeting, it will be considered in the following semester.
  - 4) You and your advisor will be notified after the committee meeting if your request was approved.
  - 5) Please type all submissions. If supporting documents are not in English, please translate into English.
  - 6) Incomplete Requests will not be reviewed by the committee.
  - 7) A separate form will need to be filled out and submitted for **each** request. *\*Red boxes indicate Required\**
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Date of Request:

Student Name:

Student ID#:

Student Degree Program:

Anticipated Graduation Date (Month and Year Format):

Emphasis Area (if applicable):

Faculty Advisor:

U of I Epidemiology Course Name and/or Number:

Request for:                      Waiver                      Credit

Reason for Student Request (describe in detail why you feel your request should be approved):

*(please see page 2)*

**If asking for a waiver or credit based on a previous course, please include the following information:**

Previous Institution:

Previous Degree Program of Enrollment:                      Undergraduate                      Graduate                      Non-Degree

Semester/Year the course was taken:

Earned Course Grade:

Method of Evaluation (check all that apply):                      Tests                      Papers                      Presentations

Other:

Course Name and Number:

Course Description:

Please provide attachment(s) if applicable:

CV/Resume

Previous Course Syllabus

Transcript (showing grade earned)

Student Advisor Approved Plan of Study

Other (please explain below)