

## CPHGSA Meeting – April 16, 2018

### Semi-Formal

- Follow up Emails
  - Put link to RSVP into email body
- Decorations/Set-up
  - Black and gold decoration theme (cost: \$115 without helium for balloons)
  - Tables
    - Six 6' tables: 3 for food, 1 for dessert, and 2 for the bar
    - 8 large round tables, 5 cocktail tables for guests
  - Food (\$1500)
    - Confirmed to be set with IMU
  - Bus to drop people off in front of Joe's
- Entertainment
  - TV/Karaoke?
  - Games
    - Board games in list
    - 6 deck of cards
    - Cornhole
  - Music – 3hr playlist curated
- Preparation:
  - Pow wow Friday afternoon (4:30)
    - Speakers will be available for pickup in CPHB
    - Alyson will send an invite out
  - Set up Saturday morning (10a~12p)
- To do list:
  - Before Friday @ 4:30p
    - Cancel casino games (**Amanda**)
    - Send final formal notice (**Catherine**)
  - Friday, April 20 (4:30p-TBD)
    - Meet in a to be set room (**All**)
    - Collect all decorations/photo booth props (**Amanda/All**)
    - Get speakers from Mitch (**Javi/Lexi?**)
    - Print card game instructions (**Shannon**)
    - Bring games to CPHB (**All**)
    - Bring karaoke gear (**Amanda/Matt**)
  - Saturday, April 21
    - Setup tables and decorations – 10:00a~12:00p (**All**)
      - Anyone who has scissors/basic tools to setup please bring them
    - Be here before event (**Elijah at 6p, Alyson at 6:30 or earlier**)
    - IMU will be set up and ready @ 6:45p

## Events

- Blood Drive: May 1 from 11a-3p
- Future considerations on events (incoming board)
  - RSVPs
    - Brainstorm how to overcome issue of low turnout at events – is it a technical issue with the invites, or can the issue be overcome another way?
  - Better communication between department organizations and CPHGSA
    - Prevent overlap of professional development events
    - College wide calendar of all dept. and CPHGSA events for students to see
    - Set meetings with presidents of dept. orgs (beginning of school year)
- Alumni Advisory Council Update - Amanda
  - Anything we want Amanda to express interest in?
    - Form alumni mentorship program
    - Review events we held this academic year

## GPSG

- GPSG will have a meeting in two weeks to discuss potential CPH join
  - We (CPHGSA) will wait for the outcome of this meeting to decide how to move forward
    - General requirements if things progress (minor changes in general):
      - Become recognized student organization
      - Rep can come over to discuss what being a student organization means
      - Use specific contract/constitution template
      - Keep track of budget (potentially incorporate a treasurer chair position within CPHGSA board)
      - 2 representatives from CPH
        - Plan on reps being 2 CPHGSA board members
          - For next year, Javi has stated interest, anyone else can join in as interested
          - Updates from GPSG meetings would be a standing agenda item for CPHGSA meetings