

EXPECTATIONS FOR INTERNSHIP SUPERVISORS OF UI UNDERGRADUATE PUBLIC HEALTH MAJORS

CPH:4850 Undergraduate Public Health Internship

An internship is a hands-on work experience where students apply what they've learned in the classroom to a real-world setting. Internships allow students to explore careers, develop leadership and other transferrable skills, establish a professional network, and gain valuable experiences and accomplishments to add to their resume or to enhance their application to graduate and professional schools. Students majoring in public health have the option to earn credit for an internship or professional work experience through the course **CPH:4850 Undergraduate Public Health Internship**. The internship experience must be related to the practice of public health and can take place at both traditional and non-traditional public health settings. Emphasis is placed on demonstrating an awareness of how student's activities and projects are part of a larger public health context. In general, research experiences will not count toward internship credit. The ultimate decision regarding whether or not a specific internship activity meets the criteria of this course is made by the CPH Undergraduate Program Office.

To receive credit within the College of Public Health, the proposed internship experience must align with the following definition of an internship. An internship is:

- A structured work experience related to a student's major and/or career goal
- An experience that should enhance a student's academic, career, and personal development
- Supervised by a professional in the field
- An experience that can be one academic term (summer, spring, fall) or multiple academic terms in length
- Paid or unpaid, part-time or full-time.
- An experience that is mutually agreed upon by the student, supervisor, and Undergraduate Program Office.

Who is eligible to register for CPH:4850?

To be eligible for registration and enrollment, students should:

- be a public health major in the College of Public Health
- have completed CPH:2050 Second Year Undergraduate Public Health Seminar (strongly recommended)
- be in good academic standing as defined by the College of Public Health

General Expectations of the Student. The student will:

- Identify and secure an internship
- Reach an agreement with the internship supervisor about the expectations of the internship experience (e.g., start/end dates, hours per week, duties and responsibilities, compensation, etc.)
- Meet the requirements for course registration as set forth by the Undergraduate Program Office
- Complete all training as required and prior to/during the internship activity
- Perform the required work as agreed upon with the internship supervisor
- Be responsible for completing all course requirements in a timely manner, including early-term and end-of-term self-assessments, a final written report, and an oral/poster presentation in a venue approved by the Undergraduate Program Office.

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General Expectations of the Internship Supervisor. The internship supervisor will:

- Be available to their undergraduate interns, answer their questions, and treat them with respect and fairness
- Work with the student to establish the expectations of the internship experience
- Oversee the student's internship experience
- Provide an early-term check-in (typically during the third week of an academic term) and end-of-term evaluation of student performance.

QUESTIONS? Contact:

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