

GRADUATE STUDENT TRAVEL GRANT GUIDELINES

UPDATED JULY 2018

PURPOSE

The Global Health Committee is committed to providing and expanding international opportunities for Public Health students at all levels in their education. The Global Health Travel Grant Awards are to be used for the express purpose of making international experiences more accessible to students who wish to go abroad by providing funding assistance.

AWARD FUNCTION

The purpose of these awards is to provide students with assistance for any international travel-related needs.

STUDENT ELIGIBILITY

Students eligible to receive travel grant funding must meet the following minimum criteria:

- Student must be in good academic and disciplinary standing with the College of Public Health.
- Students must have completed a minimum of 2 semesters of coursework toward their current degree at the time of trip departure.
- Any student enrolled in the College of Public Health is eligible, including students in dual-degree programs.
- Students must be able to acquire a passport and all mandatory visa/travel documentation.

EDUCATIONAL COMPONENT

To be eligible to receive an award, student's travel purpose must be related to their current educational goals. Furthermore, the intended outcome of their international experience must be related to their academic focus or area of study in public health. Students enrolled in dual-degree programs must demonstrate that public health will be the primary focus of their global activities. Eligible international educational experiences may include, but are not limited to:

- Research (Please note: Students who are assisting faculty members with international research may still be eligible to receive assistance on travel-related expenses. Refer to section 4: Eligible Expenses for limitations.)
- Practicum or practice experience
- Course credit
- Internships

ELIGIBLE EXPENSES

Expenses that are eligible to be covered are those related to travel and living expenses. Students will be asked to provide an itemized budget containing all projected costs for the committee to review. If multiple sources of funding will be used, all sources and their contributions must be identified. This budget will be used to identify how much funding will be allocated to each student. Eligible items include, but are not limited to:

- Housing
- Airfare/other transportation
- International Insurance (as required by the University of Iowa)
- Daily Living expenses
- Passport/Visa expenses

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Funding for non-travel needs, such as research tools, may be considered by the global health committee on a case-by-case basis and as funds become available. The committee does not guarantee that funds can or will be allocated for non-travel items

- The applicant must adequately show they have explored other funding options for non-travel related expenses.
- Research-related expenses must be for the student's own research (eg. thesis) and not as funding for faculty research needs.

AWARD AMOUNTS

Travel grant awards are for amounts up to but not exceeding \$5000. Award amounts will vary based on the committee's assessment of need and eligible expenses. Award amounts will vary and this funding determination will be made at the discretion of the global health committee. Students must disclose all other funding sources or in-progress funding applications when applying.

TRAVEL CHANGES AND LIMITATIONS

If travel purposes change, the student must inform the global health committee immediately. The global health committee reserves the right to reevaluate or withdraw funding in the event that the new travel purpose does not meet the requirements for grant eligibility.

- In the event that the intended trip is cancelled or changed to an ineligible format and travel grant funding has already disbursed, the student will be expected to return the full amount of the award immediately.
- Students who are approved for travel grant funding but leave the college without completing a degree before using their designated funds will forfeit their award immediately.
- Travel must occur during a period in which the student is enrolled at the University of Iowa. Travel funds may not be used after graduation.