# NEED AN EXPERT REVIEW FOR A GRANT PROPOSAL?

The College of Public Health Research Office can help arrange proposal reviews from experts in the field, outside of the University of Iowa.

# **CONTACT US:**

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#### WHY MIGHT THIS PROGRAM BE HELPFUL?

If you are developing a proposal and need help from experts outside the University of lowa, this program helps link you with those experts. This program is helpful for getting input into developing your specific aims, reviewing drafts of proposals, or for developing a revised, non-funded proposal for a second submission.

#### **HOW DOES THIS WORK?**

This program requires substantial lead time.

## **Step 1: Pre-Screening**

Provide the Research Office with a written draft of your proposal at the appropriate stage for the review and a timeline for the development of your proposal. For example, if you need help with developing specific aims, provide a draft of the specific aims. The draft should be well written and thoroughly thought through —something you are comfortable sharing with the experts. The Research Office, in consultation with your Department Head, will approve proposals for review.

### **Step 2: Identify the expert**

Identify an outside expert from whom you want to seek input. Your DEO and the Research Office can help with this step if needed.

## **Step 3: Invitation**

The Research Office will contact the expert and invite them to work with you. The Research Office, in conjunction with the Department, will provide the expert with an honorarium consistent with the level of review requested. A typical honorarium is \$250-500.

## Step 4: Contact and review

Once an expert has agreed to help, you will contact them to talk about your project and send your draft. Experts need to have at least three weeks for their review (longer if requested by the expert.)

### Step 5: Follow-up and thank you

If you do not hear from your expert, the Research Office can help follow up with them. Once you have received comments from your expert, we expect you to send them a thank you note.

#### WHO'S ELIGIBLE AND WHEN CAN I APPLY?

Primary faculty in the College of Public Health are eligible (any track.) There is no deadline to apply, and requests can be made at any time. We hope to accept all qualified proposals, but as we gauge the interest level in this program we may need to limit requests based on available funding.