

FACULTY GLOBAL TRAVEL GRANT GUIDELINES

UPDATED JANUARY 2019

PURPOSE

The Global Public Health Committee is committed to providing and expanding international opportunities for Public Health faculty. The Global Public Health Travel Grant Awards are to be used for the express purpose of making international research and collaborations more accessible to faculty who wish to pursue global projects by providing funding assistance.

The goal of these awards is to establish new, long term research partnerships in international settings that will foster collaborative opportunities for faculty and students at the College of Public Health. Proposed projects should seek to establish new collaborations or help to strengthen an existing partnership, ideally with the prospect of involving new faculty and student.

AWARD FUNCTION

The purpose of these awards is to provide faculty with assistance for any international travel-related needs.

RESEARCH COMPONENT

To be eligible to receive an award, the travel purpose must be relevant to public health research or related collaborations. Furthermore, the intended outcome of the international trip must be related to their research focus area at the College of Public Health. Faculty should look for partnerships that will be beneficial to their individual career growth and can provide a larger benefit to the collegiate global public health goals. This may include exploring possibilities for other research collaborations, student opportunities at foreign institutions/organizations, potential visiting scholars, institutional partnership, etc.

ELIGIBLE EXPENSES

Expenses that are eligible to be covered are those related to travel and living expenses. Faculty are asked to provide an itemized budget containing all projected costs for the committee to review. Eligible items include, but are not limited to:

- Housing
- Airfare/other transportation
- International Insurance (as required by the University of Iowa)
- Daily Living expenses
- Passport/Visa expenses

Funding for non-travel needs, such as research tools, may be considered by the global health committee on a case-by-case basis and as funds become available. The committee does not guarantee that funds can or will be allocated for non-travel items. Faculty may apply for this grant multiple times. However, priority will be given to new applicants.

AWARD AMOUNTS

Travel grant awards are for amounts up to but not exceeding \$5000. Award amounts will vary based on the committee's assessment of need and eligible expenses. Award amounts will vary and this funding determination will be made at the discretion of the global health committee. Students must disclose all other funding sources or in-progress funding applications when applying.

- Faculty may apply for this award multiple times. However, repeat funding is not guaranteed and will be based on the merits of the application and demand.

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TRAVEL CHANGES AND LIMITATIONS

If travel purposes change, the faculty member must inform the global health committee immediately. The global public health committee reserves the right to reevaluate or withdraw funding in the event that the new travel purpose does not meet the requirements for grant eligibility.

- In the event that the intended trip is cancelled or changed to an ineligible format and travel grant funding has already disbursed, the faculty is expected to return the full amount of the award immediately.
- Faculty who are approved for travel grant funding but leave the college prior to using their designated funds will forfeit their award immediately.