



College of Public Health Research Ramp-Up Planning

The College of Public Health is beginning to ramp up research, starting with research activities that cannot be performed virtually or remotely, such as laboratory research.

To begin conducting research, the following elements must be in place:

1. All employees working on campus must complete an ICON course that reviews COVID-19 safety. All team members working in the area must complete the course before the safety plan can be approved (see Step 3).

The ICON course can be accessed at the following link: [orientation class on ICON](#)

2. You must obtain Protective Equipment to conduct the research activities. Face shields and/or masks must be worn by all in common areas; additional PE may be required depending on the conditions. Available PE includes: face shields, masks, gloves, shoe covers, hand sanitizer, wipes, and isolation gowns. Order supplies that are required for the safety of your specific space/activities. PE must be acquired before work can begin.

To requisition PE, email your order to: uss-public-health@uiowa.edu

Shared Services will follow up with standard requisition questions, and may request documentation that you are approved for Phase 2 research ramp-up (which will be provided in email once your plan is approved). You will also be asked about what you are requesting, its use, how many personnel, and if this is part of ongoing operations or re-opening campus (research is the latter).

3. Your team must have an approved safety plan, following guidance in the attached document. Plans are submitted by workflow at the link below, and they will be approved by the Associate Dean for Research and the DEO. While we won't review the details of your plan, we need to know through the workflow form who will be in the building, when, and which safety strategies you have in place. You will receive an email when your plan is approved, and this can be used to requisition protective equipment (PE) – see step 3.

Submit your safety plan here: <https://workflow.uiowa.edu/entry/new/9913>

You may begin submitting your plans on **June 1, 2020**. If you have questions about developing your plan or other questions regarding infection control, contact Cori Peek-Asa at: Corinne-peek-asa@uiowa.edu