Position: 25% Graduate Teaching Assistant

Course Number and Title: **CPH 4210: Make a Difference: Public Health Policy and Advocacy** Course Instructor: Corinne Peek-Asa

Start date: 3 days prior to the semester

End date: last day of sprig finals week

Application deadline: December 1, 2021 5pm

This course is intended for any undergraduate with an interest in public health. The focus of this course is to understand the process of developing, implementing, evaluating and advocating for public health policy. The class has a student-inquiry focus, and students spend time doing work in small groups with follow-up discussion. One role for the TA will be to circulate among the groups on Zoom to answer questions and make sure they are on track. In the course, students learn the process of developing, implementing, advocating, and evaluating public health policy at the international, US federal, US state, and local levels. Prior knowledge about the policy process would be very helpful.

Assignment structure: At the beginning of the class, students identify a state public health policy and work with that policy through 6 assignments that identify the policy, compare to the policy between states, assess policy language, identify opponents and proponents, develop advocacy materials, and develop evaluation approaches. There is also a take-home final. These assignments are highly individualized and grading them also requires some knowledge of successful policy processes.

Each year, the students have one or two opportunities to attend an advocacy day in Des Moines, which are usually the Public Health Caucus day and the CPH visit.

This quarter-time appointment will require effort that will average 10 hours of work per week over the course of the semester. The following table is an estimate of the average weekly effort that we expect for this position:

|  |  |
| --- | --- |
|  | **Average # Hours per Week** |
| **Contact Hours** |  |
| Lecture (attend 2 sessions) and assisting with group discussions | 2.5 |
| **Preparation/Grading** |  |
| Bi-Weekly meeting with course supervisor | 30 minutes |
| ICON course site management | 1.5 |
| Grading | 2.5 |
|  |  |
| **Office Hours** | 1 |
| **Communication with student (e.g. email questions)** | 30 minutes |
| **Other\*** | 1.5 |
| **TOTAL** | Average of 10 hours |

\*prepare for class group discussions, attend TA training and development classes, and communication with students.

\*Other work may include, but is not restricted to the following: attending TA orientation and/or training

sessions before the start of the semester, subbing for instructors who are ill, organizing online materials, contacts hours with students outside of office hours (*e.g.*, via email or special appointments).

The above chart establishes a guideline for expectations; the exact weekly schedule and assignment of duties will be determined by the supervisors, in consultation with the TA. It is reasonable to have some variation in the number of hours allocated to each activity in any given week.

To be eligible for assignment to this position, the student must have suitable knowledge about public health policy and teaching ability (no prior experience in teaching is required though). Judgments of qualifications will be made by the Director or Undergraduate Programs or the Associate Dean of Academic Affairs, in consultation with the hiring faculty. These judgments will be based on many factors, including the applicant’s academic background and experience, recommendations, interviews, and evaluations from previous teaching assignments.

Required qualifications:

* Enrollment in a graduate program at the University of Iowa College of Public Health
* Excellent verbal and written communication skills
* A strong desire to assist in the learning process of others
* Some experience (classes, volunteer experience, research, service) related to public health policy
* Experience with Microsoft Office and web-based course management systems (e.g., ICON)
* Coursework or training related to public health

Desired qualifications:

* Prior teaching or tutoring experience
* Experience of overseeing group work and discussions
* Experience working with diverse groups
* Experience performing training sessions or activities in a classroom setting.

Application instructions: Applications are accepted by mailing [cph-hr@uiowa.edu](mailto:cph-hr@uiowa.edu) Please refer to CPH: 4210 25% TA in the email.

Applications should include a cover letter, resume, and contact information for three of the following individuals who may be contacted to provide a reference regarding your academic standing in your program, progression toward degree completion, academic performance in related coursework, and/or prior teaching experience:

* Current academic advisor
* Faculty member(s) with whom you have completed introductory courses in microbiology, epidemiology, and coursework involving the use of personal protective equipment.
* Supervisor for a prior teaching/training or tutoring experience. (if no such supervisor is available, include two faculty members from the category above).

A criminal background check will be required for the candidate of choice.

*The University of Iowa is an equal opportunity/affirmative action employer. All qualified applicants are encouraged to apply and will receive consideration free from discrimination on the basis of race, creed, color, natural origin, age, sex, pregnancy, sexual orientation, gender identity, genetic information, religion, associational preference, status as a qualified individual with a disability, or status as a protected veteran.*